

Kohl Excellence Scholarship

To Whom It May Concern,

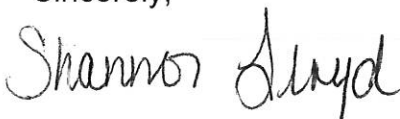
I am writing to recommend Matthew Held for the Kohl Excellence Scholarship. I have the pleasure of having Matt as one of my direct reports as Office Manager at Acura of Brookfield where he works as one of my part time Customer Service Representatives for the past year and a half. At Acura of Brookfield we have 6 Core Values, integrity, outstanding customer service, care, concern and respect for our employees, continuous improvement, responsible individual initiative and strong relationships with our business partners and communities. Matt Held makes these core values look easy.

Matt is the best employee to have working for you. He has strong moral principles and I know he will always be honest with me. His Customer Service skills are outstanding and takes customer care as top priority. He has respect for himself, as well as everyone he works with. I know when he works the job will be done and to my highest expectations – which he has no problem reaching. He is continually astounding me with his work ethic and takes responsibility where it's needed.

Matt is someone I base all my future hires off of. Hard working, compassionate, responsible, flexible, willing to work and step in where needed. He takes initiative on projects, I don't have to ask him twice to do anything and half the time I don't even have to ask. He knows what he's doing after showing him once. He's an extremely intelligent individual that has morals and values. I'm proud to call him one of my employee's.

I do hope you give him the chance to show you how great he really is by giving him this scholarship. He certainly deserves it with how hard he works not only here at Acura of Brookfield but at his schooling. He is definitely going places.

Sincerely,



Shannon Lloyd.