

To Whom It May Concern,

I am writing this letter of reference on behalf of an exceptional student and student leader, Matt Held. I have known and worked with Matt over the past several months in a personal capacity as his World History Teacher at Waukesha South High School. During this span Matt has displayed great organization, ability, communication, and an exceptionally positive attitude.

In World History I have witnessed Matt's high level of organization and academic initiative. Matt is always present and ready to engage in class activities at the bell. He has established strong personal systems for keeping track of his course work, and holds himself personally accountable for completing work in not only a timely fashion, but with great proficiency. He does this through the use of a variety of programs, with the result being research projects that provide a comprehensive view of his abilities and capacity to communicate powerful ideas through a variety of mediums. Accessing Matt's personal academic portfolio is testament to his strong degree of organization and efficiency.

Throughout our shared class experience Matt has also displayed a high degree of communication, and a very positive attitude. If there is a question of coursework or clarification, Matt first takes the initiative to consider and explore responses independently. If offered suggestions or solicits feedback, he quickly & effectively adopts changes to meet given criteria for activities covered. Matt does all of this amicably too, and with energy and a sense of urgency. I can consistently rely on him to provide an enthusiastic smile each morning during the very first hour of the school day.

It is in the above instances and more (such as his leadership of South's DECA chapter), that I can enthusiastically recommend Matt Held in the pursuit of his future educational & professional opportunities. Please contact me with any questions you may have, and I thank you for your time and consideration in his regard.

Sincerely,

Brian Hartling
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